



Library Relocation Rising To The Challenge



*Simmons College
Main College Building (MCB),
Boston, Massachusetts*

Sometimes, flexibility and patience are the keys to success.

The Customer: Simmons College - Boston, Massachusetts

The Assignment: Control and relocate library contents as needed throughout a major library renovation project.

Simmons College Library, located in busy Boston, Massachusetts, was about to undertake a major expansion and renovation of its facilities. This wasn't going to be a simple assignment of moving everything out and then back in once construction was complete. Simmons College wanted to keep the library open throughout the expansion and renovation process – a process that was going to take over three years to complete!

Simmons College Library came to William B. Meyer Library Relocation specialists for consultation and insight regarding how to best handle this complicated challenge.

A plan was devised which detailed an ongoing process of removing and inventorying groups of the library's collection. Content to be moved was scheduled and prioritized in groupings to coincide with the construction schedule and relocated to a secure off-site storage facility. Once a particular phase of construction was completed in a designated area, the appropriate portion of the collection was returned from storage and shelved to accommodate the changing requirements of the contractor.

This entire project began in April of 2004 and was completed in July of 2007 with a complex mapping, shifting and integration of all collections into the new shelving configuration.

William B. Meyer, Inc. handling of this assignment required a great deal of flexibility in order to respond quickly to last minute changes in construction schedules. The entire process was divided into major planning phases:

Phase I: Beginning May 2004

1. Clean, pack and move approximately 120,000 books and periodicals to the New England Regional Depository.





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2. Meyer staff pulled selected titles in accordance with hard copy list provided by Simmons College Library management. The material was randomly interspersed throughout the stacks. All titles were scanned on site utilizing hand held PDAs with proprietary software, and placed in call order into appropriately sized trays.
3. Trays were transported on library carts to the New England Regional Depository where all items were scanned and verified. All materials were available to Simmons College Library via online inventory access through password protected William B. Meyer, Inc. client website access.
4. Dismantled and moved approximately 200 sections of shelving. Shifted and integrated (alpha _ call number) approximately 5,000 linear feet of periodicals.
5. Shifted all remaining books on existing shelving for continued use.
6. Relocated furniture as needed.

Phase II: Beginning March 2007.

1. Packed and moved approximately 46,000 books and periodicals to the New England Regional Depository.
2. Meyer staff pulled selected titles in accordance with hard copy list provided by Simmons College Library management.
3. All titles were packed onto library carts and moved directly to the storage facility.

Phase III – June / July 2007

1. Shifted over 12,000 linear feet of material that remained at the library during renovation and expansion.
2. Moved and integrated both library collections from the New England Regional Depository back to the Simmons College Library.
3. Reshelved all material and shifted collections as needed to finalize the project. When it comes to customized solutions for complex Library moves, there's nobody better qualified than William B. Meyer, Inc.

Give us a call at (800) 727-5985 for a free quote on your next library move.



William B. Meyer, Inc.
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About William B. Meyer, Inc.

Since 1982, William B. Meyer, Inc. has relocated over 1,000 libraries all over the United States. The largest of those moves was the Los Angeles Public Library with over three million volumes. Other clients include Yale University; Harvard School of Business; Cornell Law School; Salt Lake City Public Library; United States Department of Energy; Folger Shakespeare Library and the Boston Athenaeum. In addition to relocating libraries and rare book collections throughout the country, William B. Meyer, Inc. is responsible for the ongoing management and maintenance of the New England Regional Book Depository and the materials housed there. The list of libraries currently utilizing this service in addition to Simmons College include Bowdoin College; Bates College; New England School of Law; Emerson College; Boston Athenaeum; Redwood Library and Athenaeum and Boston Architectural Center.

William B. Meyer, Inc. is a family-owned company known for innovative solutions to relocation and logistic needs. William B. Meyer Inc.'s is headquartered in Stratford, Connecticut. For more information about William B. Meyer, Inc., go to www.williamsbmeyer.com.



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